

REGULAR MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS
December 23, 2013

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The Jasper County Board of Commissioners met this date at 8:15 A.M. in the Commissioners' Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, James A. Walstra and Richard E. Maxwell. Also present was the Auditor of Jasper County, Kimberly K. Grow; Deputy Auditor, Donna J. Horner; Highway Engineer/Supervisor, Jack R. Haberlin and the Attorney who represents the Commissioners, Eric Beaver. Mr. Culp called the meeting to order and those present stood and recited the Pledge of Allegiance led by William Wakeland, Director/Community Corrections.

CLAIMS: Mr. Culp had a question in regards to Check #77097 to Purdue University for mileage reimbursement for Denise Schroeder and Check #77087 to Pemberton Fabricators Inc. for supplies. Mr. Maxwell made a motion to approve the claims as submitted with the exception of Check #77097 and Check #77087 which will be held for further clarification. Mr. Walstra seconded and the motion carried. *Note – these claims were approved at a later point in the meeting.

PAYROLL CLAIM & ALLOWANCE DOCKET(S): Mr. Walstra made a motion to approve the Payroll Claim & Allowance Docket(s) for the check dates equal to December 13, 2013 and December 30, 2013. Mr. Maxwell seconded and the motion carried.

MINUTES: Mr. Maxwell made a motion to approve the Minutes of the Regular Meeting held on December 2, 2013. Mr. Walstra seconded and the motion carried.

COMMUNITY CORRECTIONS / PERMISSION TO REFILL PART-TIME POSITION: William Wakeland, Director/Community Corrections, stated that permission had been recently requested to fill two positions. One of the part-time employees hired obtained full-time employment elsewhere after working for three weeks; therefore, Mr. Wakeland would once again like permission to replace this part-time position. Mr. Maxwell made a motion to approve the request. Mr. Walstra seconded and the motion carried.

LETTER OF SUPPORT / STATE GRANT APPLICATION: Mr. Walstra made a motion to approve a letter in support of the Indiana Department of Correction State Grant submitted by the Jasper County Community Corrections. The majority of the funding requested (\$114,979.00) will be used to pay partial salaries. Mr. Maxwell seconded and the motion carried.

2014 HEALTH INSURANCE RENEWAL / OUT-OF-POCKET EXPENSE: A motion was made at the November 18, 2013 meeting to increase the out-of-pocket expense to \$4,000.00 per individual and \$8,000.00 per family for 2014. Mr. Maxwell made a motion to rescind the previous motion and to change the out-of-pocket expense back to \$2,000.00 per individual and \$4,000.00 per family. Mr. Walstra seconded and the motion carried.

HEALTH INSURANCE PLAN / AFFORDABLE CARE ACT COMPLIANCE: Jack Fagen, Financial Arts Inc, submitted the changes that had to be made to the county's health insurance plan in order to comply with the Affordable Care Act. No other changes were made to the plan. Mr. Walstra made a motion to approve the plan as submitted. Mr. Maxwell seconded and the motion carried.

COBRA RATES / 2014: The 2014 COBRA rates will be \$973.90 for an employee and \$2,726.90 for a family. Mr. Maxwell made a motion to approve the 2014 COBRA rates. Mr. Walstra seconded and the motion carried.

ADA TRANSITION PLAN: Mr. Maxwell made a motion to approve the signing of the ADA Transition Plan Book 1 and Book 2 that were created in 1992 through this year with the updates as well as the new book for 2013 moving forward. Mr. Walstra seconded and the motion carried.

RECYCLING / GRANT APPLICATION FORM: Mr. Maxwell made a motion to approve the Grant Application Form for recycling costs reimbursement. The amount of the grant request is \$22,000.00 for the Town of DeMotte and \$20,000.00 for the County of Jasper for a total of \$42,000.00. Mr. Walstra seconded and the motion carried.

EMPLOYEE BOND: Mr. Walstra made a motion to approve the employee bond for Donya G. Jordan, Deputy Auditor. Mr. Maxwell seconded and the motion carried.

MOOLENAAR SUPREME: Mr. Walstra made a motion to approve the invoice as submitted by Moolenaar Supreme for lawn care at the Courthouse. Mr. Maxwell seconded and the motion carried. The costs include four (4) regular applications at \$195.00 each and one (1) application with grub at \$230.00 for a total cost of \$1,010.00.

PARADE & USE PERMIT: Mr. Maxwell made a motion to approve the Parade & Use Permit submitted by the Greater Rensselaer Chamber of Commerce for the annual Christmas parade as well as various events to be held on Saturday, December 7. Mr. Walstra seconded and the motion carried.

SCHWANS / FREEZER: The Commissioners agreed to allow a small freezer provided by Schwans to be placed in the basement.

CLAIMS CON'T: After further review, the Commissioners did approve the payment of Check #77097 and Check #77087.

AMBULANCE CONTRACT / DRAFT: Attorney Beaver distributed and reviewed a draft of the ambulance contract with Prompt. The existing contract does appear to have overlapping coverage for Jordan Township. Clarification is needed.

REAL ESTATE PURCHASE / PROPOSED: Attorney Beaver provided an update on the proposed real estate purchase. A letter has been sent to Attorney John Casey referencing concerns about the potential for environmental issues. The purchase contract that has been set forth as a draft for us to review is basically an "as is" contract. Attorney Beaver stated that he feels that it's better at this point to try to get those resolved or to at least obtain more information rather than have something creep up later down the road.

ALCOHOLIC BEVERAGE COMMISSION / APPOINTMENT: Mr. Maxwell made a motion to reappoint Craig L. Stevens to a one-year term on the Alcoholic Beverage Commission. Mr. Walstra seconded and the motion carried.

ANIMAL CONTROL BOARD / APPOINTMENTS: Mr. Walstra made a motion to reappoint Dr. Janice Mallory, Licensed Veterinarian; Loretta M. Sipkema; and Pauline A. Boring to two-year terms on the Animal Control Board. Mr. Maxwell seconded and the motion carried.

AIRPORT AUTHORITY BOARD / APPOINTMENT: Mr. Maxwell made a motion to reappoint W. Craig Jackson to a four-year term on the Airport Authority Board. Mr. Walstra seconded and the motion carried.

BOARD OF ZONING APPEALS / APPOINTMENT: Mr. Walstra made a motion to reappoint John E. Korniak to a four-year term on the Board of Zoning Appeals. Mr. Maxwell seconded and the motion carried.

CITIZENS ADVISORY COMMITTEE ON LAND APPLICATION BOARD / APPOINTMENT: Mr. Walstra made a motion to reappoint Daryl King, Gerald L. Grube, and Norris E. Barnett to one-year terms on the Citizens Advisory Committee on Land Application Board. Mr. Maxwell seconded and the motion carried.

COMMUNITY CORRECTION ADVISORY BOARD / APPOINTMENTS: Mr. Walstra made a motion to reappoint Linda H. Comingore and Steve Mathis to four-year terms on the Community Correction Advisory Board. Mr. Maxwell seconded and the motion carried.

COURTHOUSE & ANNEX CUSTODIANS / APPOINTMENTS: Mr. Maxwell made a motion to reappoint Bud Justice as Head Custodian and Harry Carney as Assistant Custodian. Mr. Walstra seconded and the motion carried.

COUNTY ATTORNEY / APPOINTMENT: Mr. Walstra made a motion to reappoint Beaver & Beaver as the County Attorney. Mr. Maxwell seconded and the motion carried.

FAIR BOARD / APPOINTMENT: Mr. Walstra made a motion to reappoint Richard Maxwell to the Fair Board as the Commissioners' Representative. Mr. Culp seconded and the motion carried.

HEALTH BOARD / APPOINTMENT: Mr. Maxwell made a motion to reappoint Martha Lashbrook to a four-year term on the Health Board. Mr. Walstra seconded and the motion carried.

HIGHWAY DEPARTMENT / APPOINTMENT: Mr. Walstra made a motion to reappoint Jean Witherington as Bookkeeper and Gail Ackerman as Assistant Supervisor & Clerk. Mr. Maxwell seconded and the motion carried.

HOSPITAL BOARD / APPOINTMENT: Mr. Maxwell made a motion to reappoint Matt Robertson, Bruce Saylor and Tom Wisz to four-year terms on the Hospital Board. Mr. Walstra seconded and the motion carried.

IT DIRECTOR / APPOINTMENT: Mr. Maxwell made a motion to approve William Batley as the IT Director. Mr. Walstra seconded and the motion carried.

JASPER COUNTY HOSPITAL ASSOCIATION (BUILDING AUTHORITY) / APPOINTMENT: Mr. Maxwell made a motion to reappoint James J. Moore to a four-year term on the Jasper County Hospital Association Board. Mr. Walstra seconded and the motion carried.

JASPER COUNTY REDEVELOPMENT COMMISSION / APPOINTMENT: Mr. Maxwell made a motion to reappoint Robert Misch, Travis Gutwein, Anne Cecile Egan, and Timothy Donnelly to a one-year term on the Jasper County Redevelopment Commission. Mr. Walstra seconded and the motion carried.

JASPER COUNTY TOURISM COMMISSION / APPOINTMENT: Mr. Maxwell made a motion to appoint Ethan Avina to the Jasper County Tourism Commission. Mr. Walstra seconded and the motion carried.

KANKAKEE-IROQUOIS REGIONAL PLANNING COMMISSION / APPOINTMENT: Mr. Maxwell made a motion to reappoint Vince Urbano and James A. Walstra to the Kankakee-Iroquois Regional Planning Commission. Mr. Culp seconded and the motion carried.

KANKAKEE RIVER BASIN COMMISSION / APPOINTMENT: Mr. Maxwell made a motion to reappoint James A. Walstra as the Commissioners' Representative to the Kankakee River Basin Commission. Mr. Culp seconded and the motion carried.

NORTHWEST INDIANA SOLID WASTE DISTRICT / APPOINTMENTS: Mr. Maxwell made a motion to appoint Kendell Culp to the Northwest Solid Waste District and Rein Bontreger as the Alternate Board Member. Mr. Walstra seconded and the motion carried. Mr. Walstra made a motion to appoint Richard Maxwell to the Northwest Solid Waste District. Mr. Culp seconded and the motion carried. Mr. Walstra made a motion to appoint Michael W. Murphy and Heather Hall to the Citizens Advisory Committee. Mr. Culp seconded and the motion carried.

PLAN COMMISSION / APPOINTMENTS: Mr. Walstra made a motion to reappoint Justin Rodibaugh and John Korniak to four-year terms on the Plan Commission. Mr. Maxwell seconded and the motion carried.

PLANNING & DEVELOPMENT / APPOINTMENTS: Mr. Maxwell made a motion to reappoint Mary Scheurich as the Director and Kelli Standish as the Secretary of Planning & Development. Mr. Walstra seconded and the motion carried.

PROPERTY TAX ASSESSMENT BOARD OF APPEALS / APPOINTMENTS: Mr. Walstra made a motion to reappoint Ronald Mosier and Mary Swanson to a one-year term on the Property Tax Assessment Board of Appeals and to reappoint Donald Putt as an alternate board member. Mr. Maxwell seconded and the motion carried.

RENSSELAER DISABILITIES COMMISSION / APPOINTMENT: Mr. Walstra made a motion to reappoint Merrie Etta Stowers to a one-year term on the Rensselaer Disabilities Commission. Mr. Maxwell seconded and the motion carried.

REVIEW BOARD FOR COMMON NUISANCES / APPOINTMENT: Mr. Maxwell made a motion to reappoint Scott Barton to a one-year term on the Review Board for Common Nuisances. Mr. Walstra seconded and the motion carried.

VETERAN SERVICE OFFICER / APPOINTMENT: Mr. Maxwell made a motion to appoint Patrick Donnelly as the Veteran Service Officer. Mr. Walstra seconded and the motion carried.

WATER & SEWER BOARD / APPOINTMENT: Mr. Maxwell made a motion to reappoint Kendell Culp to a three-year term on the Water & Sewer Board. Mr. Walstra seconded and the motion carried.

TOWN OF DEMOTTE PLANNING COMMISSION / APPOINTMENT: Mr. Walstra made a motion to appoint Charlene Groet to the Town of DeMotte Planning Commission. Mr. Maxwell seconded and the motion carried.

WEIGHTS & MEASURES INSPECTOR: After some discussion, the decision was made to set the salary for the Weights & Measures Inspector at \$16.00/hour with a cap of 750 hours. Mileage will be paid until a vehicle is purchased.

At this time, there was a short break.

BIDS FOR VARIOUS SUPPLIES & MATERIALS FOR 2014: The bids for various supplies and materials for 2014 were opened. Mr. Maxwell made a motion to accept all bids. Mr. Walstra seconded and the motion carried.

There being no further business, Mr. Maxwell made a motion to adjourn. Mr. Walstra seconded and the motion carried.

JASPER COUNTY BOARD OF COMMISSIONERS:

Kendell Culp, President

James A. Walstra, Vice President

Richard E. Maxwell, Member

ATTEST:

Kimberly K. Grow, Auditor of Jasper County

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